



## When Death is Imminent

The following are some steps that can be taken when a loved one's death is imminent. These steps are not all-inclusive and are provided for information only; this information should not be construed as legal advice.

- Determine their wishes regarding final arrangements.
  - Have the arrangements been made? If so, locate the paperwork.
  - Were the arrangements paid for? If not, how will that happen?
- Arrange for care of their pets.
- Throw out perishable items in their refrigerator and kitchen.
- Notify immediate family and friends.
- Prepare the decedent's obituary if they want one and determine where to publish it.
- Locate and secure the following ***original*** documents:
  - Decedent's Last Will and Testament and any Codicils
  - Memorandum or list that identifies distribution of tangible personal property
  - Trust Agreement and any Amendments
  - Prenuptial or Postnuptial Agreement between the decedent and their spouse

The person who was appointed by the decedent to manage their affairs will have many other legal duties and obligations and should consult an attorney for advice.